



## Cricket Club Development Manager - Roles and Responsibilities

**Role:** To be the lead figure in club development – ensuring the club grows in terms of stature in the community, finance and personnel (players and volunteers), in line with the Club Development Plan

**Approximate time commitment:** Ongoing throughout the year – hours to be agreed

**Useful skills and experience:**

- Self motivating and passionate about club development
- Enthusiastic, positive, reliable, well presented leader
- Good management and organisational skills
- Knowledge of cricket structures
- Good interpersonal communication and negotiation skills
- Approachable
- IT skills
- Inventive, creative and forward thinker
- Must be both a 'starter' and a 'finisher'

### Tasks

- Ensure that the Club Development Plan is produced and targets set within the plan are achieved
- Lead the review process of the Club Development Plan on an annual basis, setting future targets.
- Motivate other club members to be proactive in assisting the development of the club
- Ensure the club has strong partnerships with schools and others within the local community
- Ensure the management and administration of the club procedures are regularly reviewed
- To work with Volunteer Coordinator to ensure Marketing, PR and Funding / Sponsorship roles are occupied
- To manage the changing culture within the club environment
- Be the main point of contact for any club development matters

### Benefits of volunteering:

- A brilliant CV booster – working with the England and Wales Cricket Board
- Development of your interests to become a profession
- Support your portfolio
- Satisfaction from doing something to make a difference within your local community
- Development of your interests to become a profession.
- Physical and social benefits – a chance to get out, have fun and meet some new people – enjoying the traditional social life that cricket clubs generate
- Supporting your local community – putting something back into your community, personal satisfaction knowing you have helped others.

If you would like further information or wish to apply for this opportunity please contact:

**Contact details of volunteer coordinator**

